

Cabinet Minutes

Date: 16 June 2014

Time: 7.00 - 7.43 pm

PRESENT: Councillor R J Scott (Executive Leader of the Council - in the Chair)

Councillor M A Foster	- Cabinet Member for Finance
Councillor Mrs J A Adey	- Cabinet Member for Community
Councillor A R Green	- Cabinet Member for Economic Development & Regeneration
Councillor M Hussain JP	- Cabinet Member for HR, ICT & Customer Services
Councillor N B Marshall	- Cabinet Member for Planning and Sustainability

By Invitation

Councillor I Bates	- Leader of the Labour Group
Councillor B R Pollock JP	- Leader of the Liberal Democrats Group

Also present: Councillors Z Ahmed, D A Johncock, P R Turner and R Metcalfe

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs L M Clarke (Chairman of the Council), R Gaffney (Chairman of the Improvement and Review Commission), Mrs J Langley, H McCarthy (Deputy Leader and Cabinet Member for Strategy) and A Turner (Leader of the Independent Group).

2 MINUTES

RESOLVED: That the Minutes of the meeting of the Special Cabinet held on 22 April 2014 be approved as a true record and signed by the Chairman.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 HIGH WYCOMBE TOWN COMMITTEE REFERRAL - CEMETERY SITE OPTIONS APPRAISAL

The report before Cabinet set out the recommendation from the High Wycombe Town Committee which had considered and supported proposed Cemetery site options at its meeting on 10 June 2014. The Chairman of the High Wycombe Town Committee informed the meeting that discussions regarding the potential to share some of the Cemetery costs with the Parish Councils would be progressed.

The following decision was made to identify options for preferred Cemetery sites.

RESOLVED: That the next stage of work be carried out on the High Wycombe Town Committee's four preferred sites, namely the Coates Lane field, land at Terriers Farm, Queensway, and Abbey Barn land south of the M40; the next stage to involve identification of the purchase price of the three sites not owned by the Council and further discussions with Downley and Hazlemere parish councils.

5 HIGH WYCOMBE TOWN COMMITTEE REFERRAL - PROPOSAL FOR THE COMMUNITY ASSET TRANSFER OF BELLFIELD COMMUNITY HOUSE

Cabinet had before it a report that outlined the recommendations of the High Wycombe Town Committee which had fully supported the proposals for the Community Asset Transfer of Bellfield Community Centre at its meeting on 10 June 2014.

The following decisions were made as in accordance with the Council's approved Community Asset Transfer Policy, organisations had been invited to express an interest in managing Bellfield Community House. The house was built as part of the S106 agreement with Miller Homes on the site of the former Bellfield School. Expressions of interest had been received for Bellfield Community House along with business plans. These had been assessed and the preferred organisation was selected and agreed via Cabinet Member Decision Notice in November 2013. Negotiations on draft Heads of Terms for an Agreement for Lease and Lease had taken place and formed the basis of the report.

RESOLVED: That (i) on the basis that the Council considers that the purpose for which the land were to be disposed of was likely to contribute to the achievement of the promotion or improvement of the economic, social, or environmental well-being in respect of the whole or any part of its area, or of all or any persons resident or present in its area, Bellfield Community House be leased to Action for Children for 25 years for £1 per year on a full repairing and insuring basis, with a rolling mutual break clause (if not exercised at 5 years, then the next opportunity would be at 10, and so on) that could be exercised at 5 years subject to 6 months' notice; the terms to include use for community hire at rates affordable to the local community and comparable to similar venues; and

(ii) delegated authority be given to the Major Projects and Estates Executive, in consultation with the Head of Community Services and District Solicitor & Monitoring Officer, to agree Heads of Terms for an Agreement for Lease and Lease, and to agree final terms for the Agreement for Lease and Lease.

6 REVENUE OUTTURN 2013/15, MAJOR PROJECTS PROGRAMME & S106/CIL

Cabinet considered a report on the provisional outturn for the year ended 31 March 2014 which consisted of the General Fund, Major Projects Programme, Section 106 Developer Contributions and the Repairs and Renewals Fund, together with the potential use of the surplus of £1.551m.

The Cabinet Member for Finance informed the meeting that there had been some significant one-off items that had arisen in the final quarter which had resulted in a larger surplus than had been previously projected.

The following decision was made as the Cabinet set its budget targets each year to achieve the Council's financial strategy. Throughout the financial year Cabinet had received regular monitoring reports, setting out the budgetary position.

RESOLVED: That the provisional outturn at the end of March 2014 in respect of the General Fund, Major Projects Programme, Section 106 Developer Contributions and the Repairs and Renewals Fund and use of the surplus of £1.551m as detailed in the report be noted.

7 2013/15 Q4 SERVICE PERFORMANCE

Cabinet had before it the end of year position for the Council's performance at service level, as well as progress made on the key projects delivering the Council's priorities.

Cabinet congratulated staff on the best outturn the Council had ever achieved with regards to the sickness absence performance position.

The following decisions were made to review the performance position as at 31 March 2014 to ensure that the Council was performing at the appropriate level.

RESOLVED: That (i) the performance of the measures identified by Cabinet for performance focus through 2013/14 be noted; and

(ii) the summary of the year end outturns for service performance be received.

8 FORMAL CABINET RESPONSE TO THE RECOMMENDATIONS OF THE BUDGET TASK AND FINISH GROUP

The report before the Cabinet detailed the Cabinet response to each of the Improvement and Review Commission's Budget Task and Finish Group recommendations. In February 2014, the recommendations of the Group had been presented to Cabinet as part of the 2014/15 budget setting exercise.

The following decisions were made to formally respond to the recommendations made by the Budget Task and Finish Group.

RESOLVED: That (i) the proposed actions to each of the recommendations that had been contained in the February 2014 Budget Task and Finish Groups report to Cabinet be noted and agreed; and

(ii) that the Council does not proceed with the Heritage Lottery Fund application in respect of the Museum, pending a review of the current project be agreed, with a further report submitted to the Cabinet meeting on 14 July, 2014.

9 INFORMATION SHEETS

The Cabinet received the following Information Sheets issued since the last meeting:

1/2014	Regulation of Investigatory Powers Act 2000 Annual Report
2/2014	Complaints/Comments/Compliments – Information and Improvements Quarter 4 (January – March 2014)

10 FILE ON ACTION TAKEN UNDER DELEGATED AUTHORITY

Cabinet received the following files on actions taken under delegated powers:

Community C/14/14 – C/34/14
Deputy Leader DL/1/14
Economic Development & Regeneration EDR/7/14
Environment E/3/14 – E/7/14
Finance F/7/14 – F/14/14
HR, ICT and Customer Services HITCS/1/14 - HICTCS/2/14
Leader L/6/14 – L/10/14
Planning PS/8/14 – PS/14/14

EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That the Press and Public be excluded from the meeting during consideration of the following items as they contain exempt information as defined in Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, more particularly as follows:

Minute 11 – File on Exempt Actions Taken under Delegated Powers

Economic Development & Regeneration Sheet Nos: EDR/11/14 – EDR/27/14

Information relating to the financial or business affairs of any particular person (including the authority holding that information (Paragraph 3, Part 1 of schedule 12A, Local Government Act

1972)

[The need to maintain the exemption outweighs the public interest in disclosure because disclosure could prejudice the Council's position in any future tender process or negotiations]

11 FILE ON ACTION TAKEN UNDER EXEMPT DELEGATED POWERS

Cabinet received the following files on exempt actions taken under delegated powers:

Economic Development & Regeneration Sheet Nos: EDR/11/14 – EDR/27/14

Chairman

The following officers were in attendance at the meeting:

Karen Satterford	- Chief Executive
Ian Hunt	- Democratic Services Manager
Catherine MacKenzie	- Principal Democratic Services Officer